

## Transition from HubWorks to HubHello

Dear Families

We have recently upgraded our software to HubHello.

This will enable you to easily do your Vacation Care bookings, receive confirmation of the days you have booked, view your Schedule for After School & Before School Care.

It will also enable us to send you pictures & stories about your child through the Educate facility.

There are a few easy steps to get you transferred to HubHello & you will need to do so to be able to book for Vacation Care. You WILL NOT be able to book in via the old method & we will not be able to do it for you.

Step 1: Enter <https://hubhello.com> into your browsers address bar, Click on Log In top right corner & enter your current user name & password.

Step 2: You will then receive an alert to verify your email address.

Step 3: You will also be asked to confirm your mobile phone no.

You will now be in HubHello.

Step 1: To enter your Vacation Care bookings click on the Love/Heart icon at the top of the page and select Book Me.

Step 2: Scroll through the calendar to the Vacation Care dates & click on the dates you want to book. Select Participate to book the day.

Please see the attached HubHello BookMeUserGuide for more details to book in more than one child on the same day.

The other 2 attachments provide more information on HubHello & the Login Verification process.

Please contact us via email:

[ed.guidolin475@schools.sa.edu.au](mailto:ed.guidolin475@schools.sa.edu.au)

PLEASE DON'T REPLY TO ANY BULK EMAILS AS IT WILL BE LOST IN THE HUNDREDS OF PEOPLE I SEND THEM TO.

or phone 83326901

Thanks

Ed